

Marina Coast Water District

Marina Council Chambers
11 Reservation Road
Marina, California

Special Board Workshop
April 13, 2013
9:00 a.m.

Draft Minutes

1. Call to Order:

President Moore called the meeting to order at 9:00 p.m. on April 13, 2013.

2. Roll Call:

Board Members Present:

Tom Moore – President
Jan Shriner – Vice President
Peter Le

Board Members Absent:

Bill Lee – Excused
Howard Gustafson

Staff Members Present:

Brian Lee, Deputy General Manager/District Engineer
James Derbin, Operations and Maintenance Superintendent
Jean Premutati, Management Services Administrator
Kelly Cadiente, Director of Administrative Services
Paula Riso, Executive Assistant/Board Clerk

Audience Members:

None.

3. Oral Communications:

No comments.

4. Workshop:

A. Strategic Planning Workshop:

Mr. Brent Ives, BHI Management Consulting, introduced himself and opened up the Strategic Planning Workshop. Mr. Ives asked the Board members present if they were agreeable with moving forward with Strategic Planning with two Board members absent from the meeting. President Moore commented that he was not pleased, but felt it would be irresponsible if they didn't move forward with the workshop.

Agenda Item 4-A (continued):

Vice President Shriner commented that she would have liked to see the other members here so they could come to some understanding on some agreements and have a common ground.

Director Le commented that he was looking forward to setting goals for the next five years and how they would be accomplished.

Staff commented that they were disappointed that all the Board members weren't present because they were missing out on the facilitation, the presentation and they were not all getting the message at the same time.

Mr. Ives explained that a Public Workshop was held on March 12, 2013, where the public was given the chance to share their views and where they want the District to be in five years. He shared the impressions the public had of the District and its services. Mr. Ives also shared the public's visions of where they think the District should be in five years. He added that he also met with the employees and then shared their five year visions for the District.

Mr. Ives, the Board members, and staff worked on new language for the District's Mission Statement. Once the language was agreed upon, Mr. Ives stated that he would send a draft for everyone to review.

Mr. Ives, the Board members, and staff worked on new language for the District's Vision Statement. Once the language was agreed upon, Mr. Ives stated that he would send a draft for everyone to review.

Mr. Ives, the Board members, and staff discussed Core Values and put together a draft list of what they think the Core Values/decision filters should be for the District. Mr. Ives stated that he would send a draft for everyone to review.

Mr. Ives stated that the next step would be to put together a draft document that he and staff will work on and then bring to the Board for approval, probably in the next several months.

5. Director's Comments:

Director Le commented that he and President Moore, along with Mr. Lee, were meeting with Monterey County on April 15th. He added that he and Director Shriner met with the Kiwanis during the last week.

Vice President Shriner commented that May 18th was going to be a Fort Ord History day at the Marina Equestrian Center. She thanked staff for their dedication and meeting on a Saturday morning.

Agenda Item 5 (continued):

President Moore thanked staff for coming in and getting the Board ready for Monday night.

6. Facility Tour:

At 12:17 p.m., Mr. Lee and Mr. Derbin escorted President Moore, Vice President Shriner, and Director Le on a tour of the District's facilities then returned to 11 Reservation Road, Marina to adjourn the meeting.

7. Adjournment:

The meeting was adjourned at 3:45 p.m.

APPROVED:

Thomas P. Moore, President

ATTEST:

Jim Heitzman, General Manager